

Information for funeral parlours on applying for a corpse transport permit

The processing of the application for a corpse transport permit is primarily dependent on the provision of evidence and the co-operation of the funeral parlour. In order to shorten the application time, we ask you to follow all the listed documents and steps.

1. Necessary proofs

The following documents are essential when applying for a corpse passport:

- Correctly and complete death certificate from the doctor
- Coffin certificate
- Notification of death

The registry office makes no exceptions in this regard! The coffin certificate must contain the name, date of birth, date of death and address of the deceased, as well as the name of the funeral parlour and its address. It must also be presented in the original. You can find a form on our website; you can also submit your own formulary, provided it contains the relevant data.

2. Coffining

The deceased must be transported in a zinc coffin that has been soldered airtight. This soldering is checked by the registry office/cemetery office. Other transport containers (coffins lined only with zinc foil, etc.) or soldering at a later date are not permitted. In this case, no corpse transport permit will be issued.

3. Subsequent documents

The following documents must be provided as subsequent documents:

- Birth certificate (for persons who have never been married)
- Marriage certificate (for persons who were married)
- Divorce decree or death certificate of the spouse (if divorced or widowed)

Please note that the applicant must be able to speak at least English. If this is not the case, a person must be brought along to act as an interpreter.

If you have any further questions, please contact the registry office using the following contact details:

**Registry Office Vaterstetten
Wendelsteinstraße 7
85591 Vaterstetten**

**08106 383-555 or -550
standesamt@vaterstetten.de**